

West Walton Parish Council

The minutes of the Annual General Meeting on Tuesday 12th May 2026 at 6.30pm in West Walton Village Hall, Mill Road, West Walton, PE14 7EU.

Present Chairman Cllr Nathan Ramm, Vice Chairman Trevor Harrison
Councillors - John Blyth, Corinne Greatholder, Zoe Harris, Christine Holden, Teresa Hudson, Mike Painter and Sheila Rayner.
Six members of the public

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary. Filming, recording and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting is encouraged to notify the Clerk or Chairman so that they can be afforded reasonable facilities. People under the age of 18 or other members of the public not wishing to be filmed, recorded or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose. Improper conduct or any disruptive behaviour could result in expulsion from the meeting. The above statement will be taken as read.

57/26 Election of Chairman

Cllr Ramm stepped down as chairman. Cllr Harrison chaired this item. Nominations for Chairman were called for. There was one nomination for Cllr Ramm. It was proposed, seconded and agreed to elect Cllr Ramm as chairman for 2026-27. Cllr Ramm resumed the chairmanship of the meeting.

58/26 Election of Vice Chairman

Cllr Harrison stepped down as Vice chairman. Nominations for Vice chairman were called for. There was one nomination for Cllr Harrison. It was proposed, seconded and agreed to elect Cllr Harrison as Vice chairman for 2026-27.

59/26 Apologies

Apologies for absence were received and accepted from Cllrs Will Hall and Julian Kirk.

60/26 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

None received

614/26 To consider and review

- 1) Standing Orders; proposed, seconded and agreed.
- 2) Financial Regulations; proposed, seconded and agreed.
- 3) Risk Assessment; proposed, seconded and agreed.
- 4) Dates of Future meetings; proposed, seconded and agreed.

62/26 To set the Chairman's Allowance.

It was proposed to maintain the sum of £165.00, seconded and agreed.

63/26 Delegation of Functions

It was proposed, seconded and agreed for the following representatives

- 1) Village Hall; Cllr Greatholder
- 2) Playing Field; Cllr Blyth
- 3) Cemetery, Cllr Painter
- 4) Churchyard & Paddock; Cllr Painter
- 5) Streetlighting and street furniture; Cllr Ramm
- 6) Internal Control; Cllr Holden
- 7) Church Liaison; Cllr Hudson
- 8) Allotments; Cllr Hall
- 9) Speed Watch; Cllr Harrison
- 10) Jubilee Path Warden; Cllr Painter will liaise with the new volunteer warden and Cllr Hudson will also help with reporting any issues.

64/26 Public Participation

A representative from the West Walton Wombles Litter Pick Group presented a report on the current dog waste and litter bins. The group will monitor the frequency of the emptying by the contractor and has made suggestions for relocation of some dog waste and litter bins. There is still a major problem with dog fouling.

Chairman.....

Date.....

65/26 Minutes

The minutes of the Ordinary Parish Council Meeting held on 14th April 2026 having been previously circulated were proposed and seconded as a true record of the meeting. Unanimously agreed.

66/26 National Grid Upgrade Projects (Grimbsy to Walpole, new projects EGL 3&4 and Existing Substation Extension)

Response sent to EGL3&4 for the Targeted consultation.

67/26 Planning Matters

- 1) To consider planning applications, receive decisions from Borough Council, note any appeals and report any planning enforcement issues. See Appendix 1.
- 2) To consider streetlighting requirement for the development at Tamar Nursery site – it was proposed, seconded and agreed to request solar powered lighting is installed.

68/26 Financial Matters

- 1) The draft Accounts for year ending 31st March 2026 - proposed, seconded and agreed.
- 2) The AGAR Internal Audit year ending 31st March 2026 - proposed, seconded and agreed.
- 3) The AGAR Annual governance statement year ending 31st March 2026 - proposed, seconded and agreed.
- 4) The AGAR Accounting Statement year ending 31st March 2026 - proposed, seconded and agreed.
- 5) To confirm use of the CIL money (£11,978.51) received to date as part of the £15K funding for the new play equipment and the balance from Parish Council general funds, proposed, seconded and agreed.
- 6) To agree the Annual Parish CIL Report for 2025-26 - proposed, seconded and agreed.
- 7) To consider the prices/quotes for the trade waste bin at the Cemetery – quotes consider and it was proposed, seconded and agreed to use the Borough Council contractor on a monthly basis.
- 8) To consider grant for the Village Newsletter - proposed, seconded and agreed to make a grant of £1,080.00.
- 9) To consider Insurance Premium Quote – it was proposed, seconded and agreed to accept the quote from Clear Councils (Ecclesiastical), including cover for tarmac surface at the playing field carpark (£1,146.93)
- 10) To approve payments and to accept receipts – see appendix 2. It was proposed, seconded and agreed to make all payments including the late received invoice and accept receipts.

69/26 To receive Villager's Concerns and correspondence received by Chairman and Clerk

- 1) West Norfolk CAB donation request – it was agreed to leave this for 2026-27.
- 2) KLWNBC Local Plan letter – received
- 3) Caravan at Salts Road – this has been reported by several individuals to the relevant authorities who have the powers and resources to deal with it (NCC and KLWNBC).

70/26 Dog fouling problems in the Parish

- 1) It was proposed, seconded and agreed, that the dog waste bins are relocated as per the report from WWWLPG
- 2) It was proposed, seconded and agreed, that the litter bins are relocated as per the report from WWWLPG
- 3) An extra litter bin housing was discussed for St Paul's Rd South in a different location to the existing Street furniture licence and new licence will be applied for. Purchase of a bin housing – next agenda.
- 4) It was proposed, seconded and agreed to purchase adhesive signage (no fly-tipping and pick up after your dog). Cllr Painter agreed to liaise with a local printer.

71/26 Playing Field

- 1) Tree trimming and ditch clearance
KLIDB has confirmed responsibility for the drain is half and half between the landowners. KLIDB does not do riparian drain work and suggested using Glover Group who have had a look, they advise the drain between Primary and PF will cost IRO £5K, access for machinery would need to be arranged/agreed. Drain between high school and PF will cost IRO £10K – would have to be done by hand, no space for machinery. Advise yearly maintenance would keep costs down in future. It was agreed for Cllrs Blyth and Harris to liaise with the Primary School about maintenance of the drain. Next agenda.
- 2) CIL Application submitted and is valid, there is £22 shortfall in application, it was proposed, seconded and agreed, that the Parish Council will cover this.
- 3) Location of CCTV column – Cllr Blyth will liaise with Westcotec
- 4) An application for funding will be submitted to the Robert Hall Charity.

72/26 Allotments

- 1) To consider a rent review – Longstaff's - there is a small cross over but if all parties are in agreement, happy to do work, next agenda.
- 2) To consider hedging at the allotments – Cllr Harris requested this is taken off the agenda for the time being. Agreed.

Chairman.....

Date.....

73/26 To receive written Reports from:

- 1) County and Borough Councillors - report circulated.
- 2) Village Hall Representative – Thanks for the use of the Playing Field for the Car Show.
- 3) Cemetery, Churchyard & Paddock – nothing to report.
- 4) Jubilee Walk - nothing to report.
- 5) Streetlighting and street furniture – nothing to report.
- 6) Church Liaison – nothing to report.
- 7) Speed Watch – 21 speeders reported on 7th May session, highest speed 47mph.
- 8) Reports/updates of any other ongoing matters – Parking restrictions School Rd 11th May to 8th June

Date of next meeting – 6.30pm in West Walton Village Hall on Tuesday 9th June.

Meeting closed at 8.24pm.

Appendix 1**Planning Applications for consultation**

- 26/00572/F_Demolition of existing two-bedroom dwelling and construction of a replacement two-bedroom single-storey dwelling at 147 School Road, Walton Highway, Wisbech, PE14 7DS. Supported in principle. The proposed new building should be situated further back from the road to be in line with the existing neighbouring properties. There should be more provision for off-road parking
- 26/00686/F Proposed external alterations to existing dwelling including rear and side extensions at Watersmeet, 207 School Road, West Walton, PE14 7DS. Support with no additional comments.

KLWNBC Planning Decisions

25/01774/CU Change of use of an agricultural barn to a commercial use for the repair, sale and storage of camper vans and caravans Poplar Farm Harps Hall Road Walton Highway Wisbech Norfolk PE14 7DL Application Refused 15 April 2026 Delegated Decision

Appendix 2

Payments		Ex VAT	VAT	Inc VAT
1) WW Village Hall	Hall Hire	40.00		40.00
2) J Smith	PF Gate opening (4 weeks)	80.00		80.00
3) K&M	Streetlight maintenance	75.98	15.20	91.18
4) Tawny Owl	Grass cutting	830.99	166.20	997.19
5) Kew Grasscare	Jubilee Path	287.00	57.40	344.40
6) Norfolk ALC	Annual Subscription	417.59		417.59
7) Tim Wall	Professional Fee CIL fund application	650.00		650.00
8) Clear Councils	Insurance Premium	1146.93		1146.93
9) Mrs G Barnes	Internal Audit Fee	85.00		85.00
10) Staff	Wages	449.16		449.16
11) Staff	Clerical Expenses	46.84		46.84
12) ECS	Microsoft Office subscription	11.50	2.30	13.80DD
13) EE	Phone	13.00	2.60	15.60DD
Late Invoice				
14) TC Group	Payroll services (Oct 24 to Sept 25)	120.00	24.00	144.00
Receipts				
15) KLWNBC	Precept	15,707.25		15,707.25
16) HMRC	VAT	4,997.75		4,997.75

Chairman.....

Date.....